



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012931

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **PO Date:** 09/01/2023 **PO End Date:** 08/31/2024 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TONY MARTIN TRUSTEE
 2205 AUSTIN AVE
 WACO TX 767011624
 United States

Ship To: 1P24 - Waco Region
 2203 Austin Avenue
 Waco TX 76701
 United States

Ship To Attention: Monica Hernandez
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 7000935143 1 000

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Bill To Fax:

Email: Nhi.Ge@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact/Contract Monitor:

Ann Pierce
 ann.pierce@TxDMV.gov
 (512) 465-4100

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

The link to the TxDMV Terms and Conditions - <http://www.txdmv.gov/contractors-vendors>

TX Gov Code, Sec. 2167.002, lease payments for district office space for certain agencies and programs.

Requisition Breakdown:

Months 1 - 12 (September 1, 2020 through August 31, 2021) PO 60800 1200740
 Months 13 - 24 (September 1, 2021 through August 31, 2022) PO 60800 1200740
 Months 25 - 36 (September 1, 2022 through August 31, 2023) PO 60800 0000011378
 Months 37 - 48 (September 1, 2023 through August 31, 2024) PO 60800 0000012931
 Months 49 - 60 (September 1, 2024 through August 31, 2025)

Authorized Signature

07/18/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lease 8365 Waco Regional Service Center. Months 37 - 48 of a 60 month lease. Term: September 1, 2023 through August 31, 2024.	30103	971/45	12.0000	MO	\$3,780.00000	\$45,360.00	07/31/2023
							Schedule Total	<input type="text" value="\$45,360.00"/>
Contract ID: 1200740					ReqID: 0000013607			
							Item Total for Line # 1	<input type="text" value="\$45,360.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

07/18/2023